

Sewing Instructors - Fine Arts Instructors - Program Specialist Job Number: 38593

The City Arts Centre is currently looking for enthusiastic Sewing Instructors to teach our sewing summer camps. As an instructor, you must be confident and competent in your field and wish to share your skills. You will be required to plan, prepare and teach lessons to a variety of students with varying skill levels.

Responsibilities include:

- Create and deliver a 5-day sewing program
- Prepare classroom setting and supplies for each day or weekly class
- Facilitate and engage students in creative arts-based programs
- Actively engage in the safety, well-being, and development of students
- Implement safety and clean-up procedures established for the facility in keeping with OH&S standards
- Communicate regularly with coordinators and facility staff
- Attend seasonal in-services, mock emergency sessions and other training as necessary
- Perform other related duties as required

Qualifications:

- Minimum 18 years of age
- Completion of Grade 12
- Post-secondary education in fine arts or other related field from a recognized institution is an asset
- Experience instructing children and youth is required
- Experience delivering sewing programs to children is considered an asset
- Demonstrated knowledge of sewing skills
- Ability to communicate effectively and professionally in a classroom setting
- Demonstrated ability to enthusiastically interact and engage with students, while maintaining a safe environment
- Excellent problem-solving skills and the ability to work independently
- Ability to assess skill level and adapt to the lessons needs of participants
- Valid First Aid and CPR Level C is a requirement of this position
- Hire is dependent upon a Police Information Check including Vulnerable Sector check satisfactory to the City of Edmonton
- Values Align to the Cultural Commitments

Management and Out-of-Scope positions at the City of Edmonton are being reviewed for possible inclusion in the Civic Service Union 52 bargaining unit. If this position is impacted, the incumbent will be notified accordingly.

***We are an equal opportunity employer.
We welcome diversity and encourage applications from all qualified individuals.***

Up to 2 temporary, part-time ongoing positions

Hours of Work: Up to 39 hours per week for up to 6 weeks in July and August; up to 10 hours per week ongoing. Evening and weekend work may be required.

Salary: \$22.500 - \$33.000 (Hourly)

Talent Acquisition Consultant: KC/JB

Classification Title: PS - Fine Arts

Posting Date: Mar 4, 2020

Closing Date: MArch 18, 2020 11:59:00 PM (MDT)

Number of Openings (up to): 2 - Temporary Part-time

Union: Out of Scope

Department: Community and Recreation Facilities

Work Location(s): Various Locations (City Wide)